

***SARASOTA COUNTY  
HEALTH DEPARTMENT***

**HIV/AIDS  
EDUCATION AND TRAINING  
PROGRAMS**

INFORMATION ON CLASSES  
&  
REGISTRATION FORMS  
FOR

**2009**



**HIV/AIDS Education and Training Classes for 2009**

Each of the classes noted below have their own separate registration forms. They follow immediately after the course dates listed in this catalogue. Please fax your completed registration to (941) 861-2902. The fax is located at our Sarasota site. Registration can also be mailed to:

\* *Joan Surso, HIV 500/501 Trainer, HIV/AIDS Education and Training Consultant, Sarasota County health Department, 2200 Ringling Blvd., Sarasota, FL 34237*

*You are encouraged to follow up your registration with a telephone call to Joan Surso at (941) 861-2976 to verify your registration and fax forms to (941) 861-2976..*

**HIV/AIDS 104:** This two (2) hour course meets HIV/AIDS Education requirements for new employees, nurses, cosmetologists, massage therapists, and other health care and human service professionals. Nurses planning to take the 501 Class should not take this class, but register for the 500 Class, a pre-requisite for the 501 Class instead. Continuing education credits are not offered. However, a certificate is provided which documents Department of Health content requirements being met. This course is being offered at Community AIDS Network offices to register call them at 941-366-0461. New employees of the Sarasota County Health Department may access the course on line with Trak-It.

**HIV/AIDS 500:** This course is offered as a pre-requisite to the HIV/AIDS 501 course for compliance with training requirements of the Florida Statutes, Administrative Rules and Technical Assistance Guidelines. The course is four (4) hours and is a more technical version of the HIV/AIDS 104 course, focusing on specific HIV counseling and testing issues. It provides basic information on HIV/AIDS and testing issues for those health care workers who will be providing HIV counseling and testing and linkage services, covering such topics as basic immunology, transmission, the disease process, testing, legal and ethical issues, risk reduction, client-centered communication, risk assessment and personal prevention plans. A passing grade of 80% on an HIV/AIDS 500 post-test is a pre-requisite for attending the HIV/AIDS 501 counseling, testing and referral course.

**HIV/AIDS 501:** The 20 hour, three day course, meets the Centers for Disease Control and Prevention and State of Florida Department of Health training requirements for providing client-centered HIV test counseling and linkage services. Participants must attend every session all three days, and comply with homework assignments to receive a certificate of attendance. Participants must complete all post-course requisites to receive a certificate of completion. Information is provided through lecture, guest speakers, group discussion, written and verbal exercises and role plays.

**REGISTRATION:** Participants must have completed an HIV/AIDS 500 AIDS course within six months prior to attending this training. You are required to successfully complete a 501 pre-test which is administered upon completion of the 500 course. A photocopy of your HIV/AIDS 500 completion certificate must either be submitted with your registration form or be with you on the first day of training. Registration is limited to fifteen (15) people, with Department of Health staff and staff of community based testing sites with memorandums of agreement with the health department having enrollment preference. Pre-registration is required.

**HIV/AIDS 501 UPDATE:** The 501 Update is a one (1) hour course for health department staff, volunteers, and community agency staff conducting HIV pretest and posttest counseling at registered Confidential and Anonymous testing sites. Counselors are updated on changing technical, medical and legal information regarding HIV testing and HIV Disease. The HIV/AIDS 501 Update Course is an annual requirement for all staff conducting HIV Client-Centered Counseling, Testing Partner Counseling and Linkage Services. Rapid advances and changes in HIV/AIDS counseling, testing, care and treatment have made it necessary for staff to update their knowledge and skills in order for clients to benefit from this information and to receive the best quality services available at all health department and community based registered testing sites.

**HIV/AIDS 500: 4 HOUR EDUCATION COURSE (Prerequisite for HIV/AIDS 501)**

This is a mandatory prerequisite course for the HIV/AIDS 501. The HIV/AIDS 500 training is offered to health care professionals and volunteers. This half-day (4-hour) workshop covers the technical aspects of HIV/AIDS for individuals who are preparing to take the HIV/AIDS 501 course to become HIV counselor/testers. A passing score of 80% or more on a comprehensive multiple choice exam held at the conclusion of the course is necessary to be eligible to participate in the HIV 501 course. A HIV 104 course is not needed for those taking the 500/501 courses.

**HIV/AIDS 500: 4 HOUR EDUCATION COURSE for 2007**  
(Note: Prerequisite for HIV/AIDS 501)

Date	Location	Times
January 12th	2 <sup>nd</sup> Floor, Auditorium	8:00AM to 12:00 Noon
April 15th	2 <sup>nd</sup> Floor, Auditorium	8:00AM to 12:00 Noon
July 15th	2 <sup>nd</sup> Floor, Auditorium	8:00AM to 12:00 Noon
October 12th	2 <sup>nd</sup> Floor, Auditorium	8:00AM to 12:00 Noon

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**Sarasota County Health Department**  
**HIV/AIDS 500 REGISTRATION Form**

Date of Class: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_

Phone (work): \_\_\_\_\_ (home) \_\_\_\_\_

Agency/Position: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**NOTE: If you are unable to attend for any reason you must contact the program office Joan Surso at (941) 861-2976 to cancel and fax form to (941) 861-2902.**

**HIV/AIDS 501: CLIENT-CENTERED PARTNER COUNSELING, TESTING, REFERRAL SERVICES COURSE SCHEDULE AND REGISTRATION**

**PROGRAM DESCRIPTION:** The course will provide introductory training on the basic counseling concepts for health care workers who will be providing HIV test counseling, as well as new aspects of counseling and testing related to HIV reporting, legislation, client-centered counseling, and partner counseling and referral. The course includes discussion and role playing of pre-test and post-test counseling. **Participants must have completed a HIV/AIDS 500 course and pass the 500 pre-test with a minimum score of 80% to be eligible to be enrolled in the three day 501 training.**

The three-day course meets the Florida Department of Health requirements for counseling clients at Bureau of HIV/AIDS registered testing sites. Participants must attend all three days to receive a certificate of attendance. The Gulfcoast South Area Health Education Center, Inc is a Florida Board of Nursing approved provider, #FBN 3199 of Continuing Nursing Education. This program meets the requirements for 19 contact hours. The Gulfcoast North Area Health Education Center, Inc. is a Florida Board of Social Work, Marriage and Family Therapy and Licensed Mental Health Counseling approved provider. This program meets the requirements for 20 contact hours.

**REGISTRATION:** Class size may be limited. It is encouraged that individuals register for the class as soon as they are able to commit to the times/dates.

**HIV/AIDS 501: CLIENT-CENTERED COUNSELING, TESTING, PARTNER COUNSELING/REFERRAL SERVICES**

DATE	LOCATION	TIME
JANUARY 20, 21, 22	2 <sup>ND</sup> FLOOR, AUDITORIUM	8:00AM TO 5:00PM (THIRD DAY 8:00AM -12 NOON)
APRIL 21, 22, 23	2 <sup>ND</sup> FLOOR, AUDITORIUM	8:00AM TO 5:00PM (THIRD DAY 8:00AM -12 NOON)
JULY 21, 22, 23	2 <sup>ND</sup> FLOOR, AUDITORIUM	8:00AM TO 5:00PM (THIRD DAY 8:00AM -12 NOON)
OCOTOBER 20, 21, 22	2 <sup>ND</sup> FLOOR, AUDITORIUM	8:00AM TO 5:00PM (THIRD DAY 8:00AM -12 NOON)

**Sarasota County Health Department  
HIV/AIDS 501 REGISTRATION**

Dates of Class: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_

Phone  
(work): \_\_\_\_\_ (home) \_\_\_\_\_

Agency/Position: \_\_\_\_\_

HIV/AIDS Education & Training Schedule 2007

NOTE: If you are unable to attend for any reason you must contact Joan Surso at (941) 861-2976 to cancel and fax form to 861-2902. A copy of HIV/AIDS 500 course certificate/verification may be requested at the first class session.

**HIV/AIDS 501 UPDATE**

The 501 Update is a one (1) hour course for health department staff, volunteers, and community agency staff conducting HIV pretest and posttest counseling at Confidential and Anonymous testing sites. Counselors are updated on changing technical, medical and legal information regarding HIV testing and HIV Disease. CEUs available only for classes offered in April and July. You must have taken the HIV 501 class to be eligible to attend. *You can fax this form to Joan Surso at 861-2976.*

<b>Date</b>	<b>Location</b>	<b>Time</b>
January 9 <sup>th</sup>	2 <sup>nd</sup> floor Lobby Conference Room 2063	2:00PM-3:00PM
February 18 <sup>th</sup>	Laurel Nokomis School, School Health Nurses	1:30 PM-2:30PM
April 17 <sup>th</sup>	2 <sup>nd</sup> floor Auditorium SCHED	2:00 AM-3:00PM
May 22 <sup>nd</sup>	Landings, School Health Team Sarasota County School Board	2:00 PM-3:00 PM
June 5 <sup>th</sup>	South County Family Health Center	2:30PM-3:30 PM
July 10 <sup>th</sup>	2 <sup>nd</sup> Floor Lobby Conference Room 2063	2:00PM-3:00PM
October 9 <sup>th</sup>	2 <sup>nd</sup> Floor Lobby Conference Room 2063	2:00PM-3:00PM

**Sarasota County Health Department  
HIV/AIDS 501 Update: Registration Form**

Dates of Class: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_

Phone  
(work): \_\_\_\_\_ (home) \_\_\_\_\_

Agency/Position: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

NOTE: If you are unable to attend for any reason you must contact Joan Surso at (941) 861-2976 to cancel and fax form to (941) 861-2902.

**You may be asked to provide proof of previous HIV 501 attendance.**